



**BOARD OF TRUSTEES
Grant Application
2014-15 School Year**

Due by October 15, 2014 by 4:30 PM

Each year the Burlington Education Foundation provides funding to teachers and classrooms to enrich student learning environments. In order to be considered for a BEF grant, please complete the information below and return to the Special Services by the indicated deadline.

It is assumed that applications are made with the understanding that any books or tangible items purchased with Foundation funds will remain the property of the Burlington Community School District. All requests for technology equipment must have the approval of both the building principal and the Technology Director.

Monies for proposals that are funded will be deposited to the District's Foundation Grant Account. Orders for funded programs/items/materials will be processed using this account. If other arrangements are required due to special circumstances, please include this information within the grant request. All grant monies are to be claimed within one year of the application. Any funds not claimed will return to the Foundation.

Name(s): _____ Building: _____

Assignment: _____

*Building Principal/Supervisor Signature: _____

**Technology Director Signature (if applicable): _____

Category this grant addresses:

_____ Instructional and program development _____ Staff development/enrichment
_____ Other (please explain) _____

Number of students impacted by this grant: _____

District Initiative this grant addresses: _____

Total grant monies requested: _____

Grant Proposal Narrative

Please explain the proposed use of requested funds, a suggested time line, and an itemized budget. (Attach additional sheets and documentation as required.)

Signature of person requesting funds: _____

Date: _____ Date Received by Foundation: _____

****All applications MUST include the signature of the building principal.***

*****Only required for technology requests***